

Michigan State University

Annual Progress Report for EES M.S. and Ph.D. Students

Name _____ Student PID Number _____

Portion Completed by the Student

ACADEMIC PROGRESS

What degree program are you enrolled in? _____

Date of entrance into program* _____ Expected completion date: _____

*If admitted under provisional status, date provisional status removed: _____

Most recent contact with the guidance committee/academic advisor: _____

PhD: Date or expected date of qualifying exams: _____ Passed? _____

Date of dissertation/thesis defense: _____

Current GPA: _____ Number of credits below 3.0: _____

PhD: GLG999 credits (24-36 required): _____ Masters: GLG899 credits (4-7 required): _____

Annual RCR credits: _____ 1 credit GLG898: _____ 1 credit GLG901: _____

Have you successfully completed your coursework? (Masters = 23-26 credits at 800 level; PhD = ≥ 9 approved credits). If not, what remains to be completed? _____

Have you applied for external funding? GRFP: _____ DCF: _____ Others: _____

ACADEMIC AND CAREER PERFORMANCE AND GOALS

What are your career goals at this time? How have they changed since your last annual review? _____

What is the 1.) proposed title and 2.) topic of your dissertation or masters thesis? _____

What tangible progress has been made in the last year toward completion of your dissertation or thesis (e.g., data sets completed, chapters/publications in prep, publication of completed chapters)?

What progress has been made in the last year toward reaching your academic and career goals? Consider the following as well as any additional areas you consider relevant.

- Manuscripts written, submitted, or published
- Contributions to submitted funding proposals
- Presentations at professional conferences
- Field work or data collection
- Teaching and undergraduate mentoring
- Outreach activities
- Service to department, university, or broader scientific community

What impediments have you encountered in the last year? What have you done to overcome them? What might we do going forward to be of more help to you?

List your major goals for the next year in the space below in a bullet pointed or numbered format.

Click on the box below to insert an image of a Gantt chart outlining your timeline of completion of your project goals and other important tasks necessary for graduation and launching of your career (e.g., field work, manuscript drafts, postdoctoral fellow or other job applications, etc.). Keep in mind that the Gantt chart timeline does not need to be constrained to the next academic year.

IMPORTANT: Attach an updated CV directly to this pdf file. Submit as a single document.

